

CONTENTS

Nurturing the uniqueness and independence of each child

- 1. The 2011 PLA Constitution
- 2. Acceptable Use
- 3. Administrating Medicines
- 4. Admission Policy
- 5. Attendance
- 6. Arrival and Departure
- 7. Animals in the setting
- 8. Asthma
- 9. Adverse Weather
- 10. Babysitting
- 11. Behaviour Policy
- 12. British Values
- 13. Charging Policy
- 14. Children's Rights and Entitlements
- 15. Complaints Procedure
- 16. Confidentiality
- 17. Child's records
- 18. Committee
- 19. Conflict of Interests
- 20. Critical Incident/Emergency closure
- 21. Computers and electronic devices
- 22. Dealing with Abuse, Threats and Violence towards staff
- 23. Disciplinary Procedures
- 24. EAL
- 25. Employment
- 26. Food and Drink
- 27. Food hygiene
- 28. Social Media Policy
- 29. Fire safety and emergency evacuation
- 30. First aid
- 31. GDPR Policy
- 32. Grievance Policy and Procedures
- 33. Health and Safety
- 34. Holiday Club
- 35. Intimate Care
- 36. Information Sharing
- 37. Induction of employees and volunteers
- 38. Late Collection of Children
- 39. Looked after children
- 40. Maintaining children's safety and security on premises

- 41. Managing children who are sick, infectious or with allergies
- 42. Maternity
- 43. Missing Child
- 44. No smoking
- 45. Online safety
- 46. Peer observation
- 47. Payment of Fees
- 48. Parent partnership policy
- 49. Parental responsibility
- 50. Parent Privacy Notice
- 51. Prevent Duty and Promoting British Values
- 52. Risk assessment
- 53. Reserves
- 54. Retirement
- 55. Recording of accidents and incidents
- 56. Safeguarding Children/Child protection
- 57. Safer Recruitment
- 58. Supporting children with SEN
- 59. Staffing
- 60. Staff Supervision
- 61. Sickness absence
- 62. Staff conduct
- 63. Supervision of Children on Outings and Visits including missing children on outings procedure
- 64. Sun Protection
- 65. Staff personal safety
- 66. Student Placement
- 67. Tapestry Policy
- 68. Transition to school
- 69. The role of the key person and settling in
- 70. Uncollected Child
- 71. Valuing diversity
- 72. Whistle Blowing
- 73. Working in partnership with other agencies
- 74. Dealing with Abuse, Threats and Violence towards Staff
- 75. Visitor