



Lavenham Pre-School
Lavenham Village Hall
Church Street
Lavenham
Sudbury
Suffolk CO10 9QT
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BABYSITTING POLICY

Statement of intent

This policy has been implemented to provide clarification of some points regarding private babysitting arrangements between staff and parents/carers.

At Lavenham Pre-school we have a rigorous recruitment procedure to ensure that we employ competent and professional members of staff, and uphold our duty to safeguard children whilst on our premises and in the care of our staff. This procedure includes interviews and vetting such as DBS checks and confirmation of references and qualifications. Furthermore, whilst in our employment, all staff members are subject to ongoing supervision, observation and assessment, to ensure that standards of work and behaviour are maintained in accordance with our policies. We have no control over the conduct of staff outside of their position of employment, and our duty to safeguard children as above does not extend to private arrangements.

Method

- The Pre-school will not be responsible for any private babysitting arrangements or agreements made between staff members and third parties i.e. parents, committee members or suppliers and associates.
- Out of hours babysitting arrangements must not interfere with a staff members' employment at the Pre-school.
- Confidentiality by staff with regard to other staff, children, families and associates of the Pre-school must be adhered to and respected at all times. Discussions about the setting, other children, parents or employees are not permitted and would be considered breach of contract.
- The Pre-school will not be held responsible for any health and safety, conduct, grievances, or any other claims or other issues that may arise from these private arrangements.

"Our setting is committed to safeguarding and promoting the welfare of children, young people and adults at all times and expects everybody working within this setting to share this commitment".

- Parents will be shown a copy of this policy and will be asked to sign a copy for our records. A copy will be kept at Lavenham Pre-school and a copy will also be given to the parent to keep. (see below)

I have read the above policy and understand and agree with the above terms.

Parents Name: _____ Child's Name: _____

Parents Signature: _____ Date: _____

Name of Practitioner offering service: _____

Practitioner's signature: _____

Date: _____

▪ This policy was adopted by Lavenham Preschool (name of provider)

On November 2023 (date)

Date to be reviewed November 2024 (date)

Signed on behalf of the provider

Name of signatory Roy Mawford

Role of signatory (e.g. chair, director or owner) Chair of Trustees

“Our setting is committed to safeguarding and promoting the welfare of children, young people and adults at all times and expects everybody working within this setting to share this commitment”.