



Risk Assessment- Staff suspected of Covid-19

Risk/Area:	Staff suspected of Coronavirus (Covid-19)
Persons at Risk:	Children Adults
Hazards identified:	<ul style="list-style-type: none"> *Staff not notifying their manager of any symptoms *Staff entering the setting with symptoms of Coronavirus *Spreading of Coronavirus to others *Cross contamination of areas where the staff has spent time
Risk from Hazards:	*Spread of an infectious disease (COVID-19)
Control measures:	<ul style="list-style-type: none"> *Only staff who are symptom free should attend the setting. *Staff will test themselves using Antigen test twice a week before coming to work (Mondays and Thursdays) <ul style="list-style-type: none"> *If someone has tested positive with a PCR test in last 90 days, they should not be tested using either PCR or Antigen tests for 90 days, unless they develop new symptoms during this time- in which case they should be retested immediately using PCR. This 90 days period is from the initial onset of symptoms or, if asymptomatic when tested, their positive test results. *Staff will be asked to show proof of their test results. <p style="text-align: center;">ALL STAFF MUST HAVE ANTIGEN TEST AVAILABLE AT HOME</p> <ul style="list-style-type: none"> *If a staff member displays a temperature, continuous cough or loss of taste and smell prior to coming into work they must notify their Manager by telephone and NOT come in to work. Instead, they should do a PCR test, self-isolate till they get the results and come to work only if the result is negative. *If a member of staff develops a temperature, a continuous cough or loss of taste and smell whilst in the setting they should go home and follow public health advice. *Once the staff has gone home the area must be thoroughly cleaned in line with the Pre-School's Covid-19 cleaning procedure prior to



	<p>reopening the next day to reduce the risk of spreading the virus</p> <p>*Staff showing symptoms will be asked to take a test in line with the government guidelines. Only if the test results show negative will the staff member be able to return to work if well to do so.</p> <p>*Staff members and children must wash their hands thoroughly for 20 seconds after being in contact with anyone displaying symptoms.</p> <p>*Staff and children who have been in contact with the member of staff who is suspected of having Covid-19 are not required to go home unless they display symptoms or the staff member's test is positive or they are contacted by track and trace</p> <p>* Staff who are fully vaccinated and who are household contacts of a positive PCR confirmed case (e.g., parent, sibling, partner)16 or identified by NHS Test and Trace as close contacts of a positive case – continue to attend the setting, ask to do daily LFD testing and take a PCR test on day 5 from first contact with the symptomatic positive case (if the case was asymptomatic, from their swab date). If PCR negative, continue attending setting.</p> <p>Staff are exempt from this advice if already tested positive via PCR in past 90 days. Unvaccinated staff who have been identified as close contacts should isolate as per national guidance.</p> <p>* Pregnant women will be subject to a separate risk assessment and the setting may adopt enhanced controls to mitigate risks from COVID.</p>
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Date of assessment:	17th November 2021	Assessed by: (job title)	Elzbieta Zlotek Pre-school Manager
Update date:	January 2022	Other people involved:	Roy Mawford Sarah Crouch David Carse
Setting:	Lavenham Pre-school	Reason for assessment:	Minimizing the risk of spreading Covid -19

*Risk assessment has been created following the latest Government and Suffolk County Council recent guidance.

The newest guidance 15th November 2021:

[Public Health framework for managing COVID 19 in Suffolk childcare educational settings NOV 2021.pdf \(mcsusercontent.com\)](https://www.mcsusercontent.com/Public%20Health%20framework%20for%20managing%20COVID%2019%20in%20Suffolk%20childcare%20educational%20settings%20NOV%202021.pdf)



More information:

[Latest guidance COVID-19 | Suffolk County Council](#)

<https://www.suffolk.gov.uk/coronavirus-covid-19/guidance-for-business-working-safely-with-coronavirus/>

<https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/actions-for-early-years-and-childcare-providers-during-the-covid-19-pandemic>